

Consent Form

COUNSELLING SERVICE

As part of providing a counselling service to you, your Counsellor will need to collect and record personal information from you that is relevant to your current situation. This information will be a necessary part of the counselling assessment and treatment that is conducted.

ACCESS

You may access the material recorded in your file upon request, subject to the exceptions in the National Privacy Principle 6.

CONFIDENTIALITY

All personal information gathered by the counsellor during the provision of the counselling service will remain confidential and secure except when:

- 1 It is subpoenaed by a court, or
- 2 Failure to disclose information would place you or another person at risk, e.g. child abuse.
- 3 Your prior approval has been obtained to:
 - a) provide a written report to another professional or agency, e.g. a GP or a lawyer: or
 - b) Discuss the material with another person, e.g. a parent or employer.

FEES

The fees for a session are listed below:

	STANDARD (1 Hour)
Individual	\$95.00
Couples	\$120.00
Concession (Individual)	\$75.00
Concession (Couples)	\$105.00
Home Visit	\$145.00

Fees are payable before session begins by either EFTPOS or credit card.

CANCELLATION POLICY

If for some reason you need to cancel or postpone the appointment, please ring and give at least 24 hours' notice, otherwise you may be charged a **cancellation fee of up to \$35.**

I, (print name in BLOCK CAPITALS), have read and understood the above Consent Form. I agree to these conditions for the Counselling service provided.

Signature Date

Please Note: If, after reading this page you are at all unsure of what is written, please discuss it with the counsellor. Management reserves the right to alter fees charged as required and customers will be informed before a session.

Sunday, 11 March 2018